

**The Snug Volunteer/Facilitating Application Form**

**Please complete all sections in full, sign the declaration at the end, and return it to CREST**

**Waltham Forest at the address or email addresses at the end of the form**

**Section 1 – About You**

|  |  |
| --- | --- |
| **First Name** | **Last Name** |
|  |  |

|  |
| --- |
| **Address** |
|  |

|  |  |
| --- | --- |
| **Telephone Number (Home)** |  |
| **Telephone Number (Work)** |  |
| **Mobile Number** |  |
| **E-mail Address** |  |
| **Date of Birth** |  |

|  |  |
| --- | --- |
| **Your next of kin:** | |
| **Name** |  |
| **Address** |  |
| **Phone Number** |  |

|  |  |  |
| --- | --- | --- |
| **Have you been involved in voluntary/facilitating work previously?**  **If the answer is yes, please provide details e.g. who with, for how long, when, tasks involved etc** | | **Yes No Picture 1** |
| **Details** |  | |

|  |  |
| --- | --- |
| **What are your hobbies and interests?** |  |

|  |  |  |
| --- | --- | --- |
| **Do you speak any language other than English to a conversational standard?** | | **Yes Picture 2 No Picture 3** |
| **Details** |  | |

|  |  |
| --- | --- |
| **Contact details for your GP**  **(We will only use this and the following information for your own wellbeing in the case of an emergency)** | |
| **Name** |  |
| **Address** |  |
| **Telephone number** |  |

|  |
| --- |
| **Please provide details of any support needs, relevant medical conditions and/or any reasonable adjustments that we could make to support you through the recruitment and selection process?** |
|  |

**Section 2 – About the Volunteering/Facilitating you’d Like to Do**

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| --- |
| **Why would you like to undertake a voluntary opportunity with CREST Waltham Forest?** |
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| --- |
| **Please explain what skills you possess that would be relevant to the position; you may wish to refer to past experiences, achievements, knowledge, personal skills etc…** |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| **You will be required to commit up to between 1 - 8 hours a week.**  **What is Your Availability for Volunteering?** | | | |
| **Wed** | | **Fri** | |
| a**m** | **pm** | **am** | **pm** |
|  |  |  |  |

|  |  |
| --- | --- |
| **Date available from** |  |

**Section 3 – Other Information We Require from You Prior to Starting Volunteering/Facilitating**

|  |  |
| --- | --- |
| **Do you have any criminal convictions?** | **Yes Picture 4 No Picture 5** |
| **Under the rehabilitation of Offenders Act 1974, do you have any unspent criminal convictions?** | **Yes Picture 6 No Picture 7** |
| **If you have ticked yes, write details on a separate sheet of paper, and attach to this form. Having a conviction will not necessarily stop you from volunteering, but it will need to be taken into consideration when assessing your suitability.**  **For some roles we reserve the right to request a Criminal Records Bureau Disclosure before work begins.** | |

|  |  |
| --- | --- |
| **Please give details of two people whom we may contact for references. If possible, one of these should be through work or higher education. Relatives may not be used as referees.** | |
| **Reference One** | |
| **Name** |  |
| **Address** |  |
| **Telephone number** |  |
| **E-mail address** |  |
| **How do you know this person?**  **e.g. employer, friend etc** |  |
| **Please see over** | |

|  |  |
| --- | --- |
| **Reference Two** | |
| **Name** |  |
| **Address** |  |
| **Telephone number** |  |
| **E-mail address** |  |
| **How do you know this person?**  **e.g. employer, friend etc** |  |

**Section 4 -- Personal Declaration**

**Declaration:**

**I confirm that the information on this form and any attachment (if any) is, to the best of my knowledge, correct and complete.**

**Signature: Date:**

**What You Need to Do Now**

**Once completed, please return this form tby post or by email to:**

* **Address: Linda Cairns The Snug at CREST WF c/o Harmony Hall 10 Truro Rd Walthamstow London E17 7B**
* **Telephone: 07881 017 368**
* **E-mail:**

[linda.mccairns@crestwf.org.uk](mailto:linda.mccairns@crestwf.org.uk)

* **Or hand in in person at The Snug 4 Greenleaf Rd Walthamstow London E17 6QQ**

**Once received, someone should get back to you shortly.**

**Please contact us if you’ve not heard anything after a couple of days**

**Thank you for offering Volunteer with CREST at The SNUG**